

Darul Arqum Islamic Center
Executive Board Meeting Minutes
January 11, 2009

1. Establish Quorum/Call to Order. Present: SALEEM BAIG (Chair), SYED AZAM, AZHER UL HAQ, SALMAN MAQSOOD, MOHAMMAD AL-SAQER

2. Absent: MOHAMMAD MUSTAFA, JANI ABASSI, SAMIL SERMET

3. Br Saleem Baig, Chair, called the meeting to order at 5pm the Large Multipurpose Room of the Islamic Center

AGENDA

Opening Prayer:

Announcements:

Approval of the November 13 and December 21 Meeting Minutes

Treasurer Report-----Mohd. Al-Saqer

Imam Project Status-----Kabbesh/Azam

Imam Proposed Duties-----Salahuddin Syed

Current Membership List-----Beth Sermet

Office Furniture Recommendation/Action-----Beth Sermet

Audio/Video System Installation Update-----Salman Maqsood

Office Computer Purchase Recommendation/Action-----Salman Maqsood

Membership Dues-----Salman Maqsood

Phone Service-----Syed Azam

Signing up with Pay pal-----Syed Azam

Accounts Audit Arrangement-----Beth Sermet

Information for State Auditor Office-----Saleem Baig

Goals for 2009

OPEN TIME (additional agenda items)

Opening Prayer: Br. SALAHUDIN SYED began the meeting with a short prayer.

Announcements:- The Chairman made announcement about the request made by Br Waheed Khan for borrowing money from Islamic center account for purchasing the mosque site for the Muslim Community Organization of unanimously. Sr Beth informed the board that Islamic Center is non profit organization and our bylaws does not allow to lend money to any organization. It was unanimously decided not to lend the money ,however they can raise money at Islamic Center Ames on any Friday and if any brothers from Ames want to help them on their own they are welcome to donate.

Approve Minutes of Nov13,2008:- A motion was made by Br Azam to approve the minutes of Nov13, and December 21, 2008 after correction. Passed Unanimously.

Financial Reports for September and October-----Mohammad. Al-Saqer

Br saqer informed the board that a separate sub account for the Imam project has been opened under the existing account and initially \$350 are deposited in the account.

Imam Project Report-----Syed Azam

Br Salahudine updated the Board about the candidates. They informed the board at the moment two potential candidates are under consideration and they are arranging their interviews as early as possible, both the candidates are currently in usa. The Chairman asked him to pursue further with the consent of Imam Search Committee for interviews. The Search Committee will meet soon for future planning.

Imam proposed duties-----Salahudin Syed

The draft sent by Br salahudine was not read by all the members so Chairman suggested that every member should read it thoroughly so it will be discussed in the next meeting.

Current membership list

Issue is pending until next meeting.

Office Furniture Recommendation/Action

Issue was discussed again for the main office and library. Sr Beth is still in the process of selecting the furniture. Soon it will be bought locally.

Audio/Video System Installation.-----Salman Maqsood

Br Salman Maqsood informed the board that the total cost for the system was \$3400 out of which \$3000 were paid by the sponsors and only \$400 were paid from DAIC account. Some Audio tuning will be done by the installers soon. System is working perfectly, later on the system will be extended for the basement and Multipurpose rooms on availability of funds.

Office Computer purchase recommendation/Action-----Salman Maqsood

It was decided unanimously that a decent type of computer should be bought for the main office upto \$750. Chairman requested Br Salman Maqsood to buy the computer.

Membership Dues-----Salman Maqsood

It was decided unanimously that membership fee should be increased from \$5 to \$10 annually and if any member want to renew in advance he/she can pay up to next 5 years. If one changes the residence 30 to 40 miles from Ames to some other place he/she will not be considered as a voting member. Membership dues can be paid by cheque or papal.

Phone Service-----Syed Azam

Br Azam is taking care of the issue. He updated about voicemail recording problem. Soon issue will be solved.

Signing up with papal-----Syed Azam

Br Azam updated the process of signing, he informed that a void cheque is needed from Br saqer to sign the account. Account will be in the name of Islamic Center and Br saqer.

Account Audit Arrangement-----Beth Sermet

Issue is pending until next meeting

Information for state Auditor office

Chairman informed the board that he received a letter from the state Auditor Office stating that both profit and non profit organizations have to register with the state.

Open Time

Br saqer informed the board that one Muslim brother need financial help in traveling expenses. Total cost will be \$190 out of which \$90 are already raised by Br Saqer and \$100 will be paid from Zakat fund. Motion was passed unanimously.

Chairman asked the members to get involved for the picnic and chalk out the program for whole year and come with ideas in next meeting.

Chairman proposed the General Assembly meeting for amendments to bylaws. It was decided unanimously that the General Assembly meeting will be held on Saturday April 25th after the Zohar prayer. Chairman requested Sr Beth to send a copy of the proposed amendments drafted by the previous board.Sr Beth said she would.

NEXT MEETING

THE NEXT BOARD MEETING WILL BE ON SUNDAY Feb 8th, 2009, 4pm.

**Respectfully Submitted By,
AZHER-UL-HAQ
Executive Board Secretary**