

Darul Arqum Islamic Center
Executive Board Meeting
April 26, 2009

1. Establish Quorum/Call to Order. Present: SALEEM BAIG (Chair), AZHER UL HAQ, SALMAN MAQSOOD, MOHAMMAD AL-SAQER, SALAHUDDIN SYED, MOHAMMAD MUSTAFA, JANI ABASSI, SAMIL SERMET & BETH SERMET (women's Affairs Committee).

3. Br Saleem Baig, Chair, called the meeting to order in the Large Multipurpose Room of the Islamic Center at 11 A.M.

AGENDA

Opening Prayer:

Announcement(s):

Approval of March 15 Meeting Minutes

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| 1. Treasurer Report (Semi-annual and month of March reports) | Mohd. Al-Saqer |
| 2. Sister's Trip to Living History Farm | Beth Sermet |
| 3. Standing Committees Reports | Liaison |
| 4. Ad hoc Committees Reports | Members |
| 5. Spring Yard Cleaning & Lawn Maintenance | Jani Abbasi |
| 6. Exterior Painting | Beth Sermet |
| 7. New Keys to the Entrance Door | Saleem Baig |
| 8. Corrected Membership Form | Beth Sermet |
| 9. Neighbor's Fence | Jani Abbasi |
| 10. Policy On Financial Help | Members |
| 11. Policy On Fund-raising Requests | Members |
| 12. Honorarium for Guest Speakers | Saleem Baig |
| 13. Tax-Exempt Status | Saleem Baig |
| 14. Income Tax Return Status | Saqer/ Sermet |
| 15. Section 10.3 Of the Islamic Center By-laws | Saleem Baig |

16. 2008-09 Budget for Islamic Center

Members

17. Two Signatures Requirement

Saleem Baig

OPEN TIME (additional Agenda Items If time permits)

Announcement(s): Sis Beth will be out of town between May 27-June 21st.

Approval of March 15 Meeting Minutes

A motion was made by Br Salman to approve the 15th March minutes after corrections. Passed. Unanimously

1. Treasurer Report (Semi-annual and month of March reports)

Mohd. Al-Saqer

Br Saqer presented the financial Report, it was suggested by Br Salahuddin that the report should be prepared accounts wise like Sadqa, Zakat, Baitulmall etc.

2. Sister's Trip to Living History Farm

Beth Sermet

Issue was discussed and trip was approved only for women, a motion was made by sis Beth that the Islamic Center will cover the half of the entry tickets for women as well children and gas charges also (Car pool etc) second by Salahuddin, approved unanimously.

3. Standing Committees Reports

Liaison

So far Sis Beth and Br Salman have submitted the reports rest are still awaited, Chairman urged the Liaisons to please submit reports as soon as possible. Br Shamil (B&P), Br Abassi (Religious Affair), Br Salahuddin (Educational Committee), please submit reports as soon as possible.

4. Ad hoc Committees Reports

Members

No report is received from any adhoc committees except Br Saladin sent report on "Guidelines for Imam". Chairman asked to submit reports as soon as possible.

5. Spring Yard Cleaning & Lawn Maintenance

Jani Abbasi

Issue was discussed and a motion was made by Br Abasi and seconded by Br Azam that Ames Lawn Care & Maintenance will take care of lawns fertilizer, weed control and mowing . Passed unanimously

6. Exterior Painting

Beth Sermet

Issue was discussed, it was decided that Sis Beth will get fresh estimates for exterior painting.

7. New Keys to the Entrance Door

Saleem Baig

Chairman asked Br Salman to make an announcement on Friday that keys are available on request.

8. Corrected Membership Form

Beth Sermet

Sis Beth will post corrected form on web.

9. Neighbor's Fence

Jani Abbasi

Issue was discussed no progress is made so for, Br Abassi will talk to neighbor.

10. Policy on Financial Help

Members

Br Saqer raised the question that we should not place any cap and we should consider the request according to case by case. So far Islamic Center has not faced any difficulty in helping needy peoples. We always have had enough money to help the people.

A motion was made to help out one of our sister's request for \$900, money will be paid to her in 3 equal installments. Passed Unanimously.

11. Policy on Fund-raising Requests

Members

Any out sider request for fund raising will be decided when Br Saladhuddin will prepare the draft "guidelines for fund raising".

Chair adjourned the Meeting at 1:30 pm and it was decided that the rest of the agenda items will be covered in next meeting. Next meeting will held on May 24.

Respectfully Submitted By,
AZHER-UL-HAQ
Executive Board Secretary