

**Darul Arqum Islamic Center**  
Executive Board Meeting  
May 24, 2009

1. **Establish Quorum/Call to Order.** Present: SALEEM BAIG (Chair), AZHER UL HAQ, SALMAN MAQSOOD, MOHAMMAD AL-SAQER, SALAHUDDIN SYED, JANI ABASSI, SAMIL SERMET & BETH SERMET (women's Affairs Committee).
2. **Absent:** MOHAMMAD MUSTAFA

3. Br Saleem Baig, Chair, called the meeting to order in the Large Multipurpose Room of the Islamic Center at 11 A.M.

**AGENDA**

Opening Prayer:

Announcement (s):

Approval of April 26 Meeting Minutes

- |   |                 |
|---|-----------------|
| 1. Treasurer Report                           | Mohd. Al-Saqer  |
| 2. Financial Assistance for two Sisters       | S. Azam/Beth S. |
| 3. Standing Committee Reports                 | Members         |
| 4. Ad hoc Committee Reports                   | Members         |
| 5. Financial Assistance Form                  | Syed Azam       |
| 6. Arrangements for the Holy month of Ramadan | Saleem Baig     |
| 7. Section 10.3 of the By-laws                | Saleem Baig     |
| 8. Two Signatures Requirement in the By-laws  | Mohd. Al-Saqer  |
| 9. Income Tax Return Status                   | Saqer/ Beth S.  |
| 10. Exterior Painting Report                  | Samil/Beth S.   |

- |   |                |
|---|----------------|
| 11. Report on Living History Farm Trip              | Beth Sermet    |
| 12. Islamic School Report                           | Saleem Baig    |
| 13. Membership List with e-mail addresses           | Saleem Baig    |
| 14. Reserved Parking for Khateeb                    | Salman Maqsood |
| 15. Landscaping Concerns                            | Samil / Saleem |
| OPEN TIME (additional agenda items if time permits) |                |

**Opening Prayer:** Br Salahuddin recited the short sura.

**Announcement (s):** Br Abbassi will be gone to Pakistan from 1<sup>st</sup> week of June to 1<sup>st</sup> week of August.

Approval of April 26 Meeting Minutes after correction.

**1. Treasurer Report**

**Mohd. Al-Saqer**

Financial report was ready but the printer was not working however Br Saqer explained the report, he informed the board that Sadqa fund is in negative and Zakat fund is available. A motion was made by Br Salahudddin and seconded by Br Saqer to buy a new printer. Passed Unanimously.

**2. Financial Assistance for two Sisters**

**S. Azam/Beth S.**

A motion was made by Br Saqer to approve the \$900 in favor of one sister's request. Passed Unanimously.

A motion was made by sis Beth and seconded by Br Shamil in favor of another sister for \$750 for her house rent payment. Br Saqer will hand over the check to the sister, motion was passed unanimously.

**3. Standing Committee Reports**

**Members**

So for sis Beth has submitted one report, sis Beth also presented a report about the Living History form.

Sis Beth also informed the board that there will be a picnic in last week of June (potluck) most probably in Inis Grove Park or any other park. She will check the availability for a reservation.

**4. Ad hoc Committee Reports**

**Members**

Sis Beth (P&B) got the quotations, she needed some clarifications, she suggested to put wooden panels on the walls of women's prayer room about 3-4 feet high but the idea was not approved and it was decided that it should be kept as it is only it should be re painted same color of paint. The chairman requested to sis Beth to get estimates for men's and women prayer halls for the paint job.

**5. Financial Assistance Form**

**Syed Azam**

Br Azam presented the revised financial –aid form, it was discussed thoroughly and suggestions were made to finalize the form.Br Azam will finalize the form.

**6. Arrangements for the Holy month of Ramadan**

**Saleem Baig**

Chairman requested Br Muhammad Mustafa to talk with previous Khateeb for Traveeh Prayers and make the list of speakers for short talks during Ramadan.

Chairman requested Br Shamil to arrange at least 6 boxes of dates for the mosque Iftar and put the signup sheet on Friday for other peoples if anybody wanted.

Chairman requested social affair committee to arrange 12-13 dozens of donuts for Eid/juice/milk. Iftar for singles was discussed and it was decided that a signup sheet will be posted and then decision will be taken accordingly. Chairman suggested that all the carpets should be shampooed professionally before Ramadan and Br Shamil will take care of it.

**7. Section 10.3 of the By-laws**

**Saleem Baig**

Issue will be discussed in the General Assembly Meeting

**8. Two Signatures Requirement in the By-laws**

**Mohd. Al-Saqer**

It is in the by-laws. We will operate accordingly. No need to change.

**9. Income Tax Return Status**

**Saqer/ Beth S.**

Mosques/Churches are not required to file income tax.

**10. Exterior Painting Report**

**Samil/Beth S.**

Sis Beth will get fresh quotations.

**11. Report on Living History Farm Trip**

**Beth Sermet Sis**

Beth took several sisters & children to the Living History Farm in West Desmoines

**12. Islamic School Report**

**Saleem Baig**

Sis Nermen has submitted report. Chairman suggested that Sunday school teachers should be given Honorarium in recognition of their volunteer services. Charmin will discuss issue with sis Nermin and the amount will be finalized. Br Saqer raised the question of summer school, Chairman encouraged the idea and asks the board members to put their efforts collectively if we can start summer school.

**13. Membership List with e-mail addresses**

**Saleem Baig**

Issue was discussed and it was decided only names and e-mail address list should be updated. Br Salman & Br Azher will take care of it.

**14. Reserved Parking for Khateeb**

**Salman Maqsood**

Skipped.

**15. Landscaping Concerns**

**Samil / Saleem**

Ames Lawn & Maintenance will take care of lawn mowing and will be supervised by Br Abassi.

Chair adjourned the Meeting at 1:30 pm. Next meeting will held on June 28th after Asar prayer.

**Respectfully Submitted By,**

**AZHER-UL-HAQ**

**Executive Board Secretary**