

Darul Arqum Islamic Center
Executive Board Meeting
September 5, 2010

AGENDA

1. Opening prayer
2. Approval of August, 2010 meeting minutes
3. Eid updates.
4. Zakat distribution - Mohammed Saqer
5. PR committee update - Salahuddin Syed
6. Nomination for election.
7. Election and GA meeting dates
8. Internal audit
9. Membership deadlines and list preparation
10. Election ballot
11. Roof leak

Call to order: 2:20PM by the Chair. Present: Saleem Baig (Chair), Salman Maqsood, Mohammed Al-Saqer, Salahuddin Syed, Khalid B and Ali Husain.

Absent: Imran Dotani, Jani Abbasi and Abdelhamid Azzaz (Excused).

Announcements: The Chair thanked all the members for their service and cooperation during the year. We all worked well together and served the interest of our members and the Islamic Center. He also said he hoped the members will forgive him if he had done something to annoy any board member.

1. Opening prayer: By Khalid B.

2. Approval of the August, 2010 meeting minutes.

Previous meeting minutes of August were approved unanimously as written.

3. Eid khateeb - decided by email. Brother Yassir will give the khutba. Eid prayer to start at 830 am followed by breakfast. Breakfast arrangements to be done by Br. Samil and sister Beth with the help of few brothers. We will invite and host few guests (approximately 20) for breakfast and also invite them to Eid Dinner same evening. Brothers will arrange the tables and video monitor for guests and attendees based on the day's weather.

Eid gift for kids below 10 years will be prepared by br. Yassir and friends on Friday evening after dinner time.

4. Zakat distribution and collection: Three members (appointed by the Chair) for Zakat distribution have received two requests for financial help and one from mosque in Des Moines. Zakat-ul-Fitr is to be distributed one day before Eid after collecting all donations. Zakat ul-maal is to be kept for future use as and when the need arises. Right now, as per Treasurer, we have about \$1500 in Zakat-ul-Fitr account.

5. PR Committee reports: An article on Ramadan is being written in Ames Tribune by one of their correspondents. Brother Salahuddin was interviewed.

The PR committee is writing an article on present hot-button issues in the media. The Chair asked the PR Committee send the article for the Board's review before it is sent to the Tribune for publication.

6. Nominations: Twelve eligible members have been nominated. The nomination committee (Salahuddin, Saqer and his wife) presented their names and the board unanimously approved the list. The Chair nominated Br. Mustafa Ibrahim "Election Supervisor" and the board unanimously approved his nomination.

A short discussion regarding the eligibility for nomination of members who are absent from Ames for a couple of months took place without changing the existing policy. Br. Salahuddin and Br. Mustafa will prepare an election ballot and other things related to the election process. Brother Salahuddin will update the list of eligible voting members and post it on Saturday, 9/18/2010. The deadline to renew the membership (old and new) is Friday, 9/17/2010.

7, 9 & 10. Election for Executive Board: The board unanimously agreed to hold the General Assembly (GA) meeting and elections on Sunday, 9/19/2010 at 2pm after Zuhr. If quorum is not met, the next meeting date is Saturday, 9/25/2010 at 2pm.

8. Internal Audit: The Chair appointed Brothers Syed Azam and Samil Sermet as internal auditors, to examine the Islamic Center financial records for the period October 1, 2009 thru September 30, 2010. The board unanimously approved the two appointments. They both have accepted the appointment.

11. Roof repair report: Br. Baig has received quotes ranging from \$ 6k to \$20K, depending on the area of the roof we want fixed. After learning about the Waterloo experience, the board unanimously agreed to approve up to \$7k plus \$5K (total 12K) for roof repairs. Br. Baig is to get additional quotes and try to get the entire roof fixed, if possible, as this is the major problem for the Islamic Center. Multiple patchworks in the past have been unsuccessful.

Meeting concluded at 3:40pm.

Submitted By:
Salahuddin Syed
Board Secretary