

Curriculum Subcommittee Meeting Minutes:

Date : February 25, 2005

Attendants : Lynn Lundy Evans
Rabia Moussa
Mona Kamal
Marjan Mokhtarian
Nermin Sabry

Absent : None

Items Discussed:

- The curriculum for the Islamic school has been completed Alhamdulillah and will be presented at the next Educational committee meeting
- A decision has been made that the Islamic school will begin on the 6th of March. Since the semester is starting late, the tuition will be decreased
- Registration will begin on the 18th of February and will be due within (Deadline: 4th of March). The tuition fees MUST be submitted with the registration forms. Envelopes will be provided with the registration forms so that the parents can place the forms and money in the envelop and drop it in the Islamic School registration box.
- Lynn will put together the registration forms for the Islamic School. She will email drafts to the committee members throughout this week. Inshallah a final draft should be completed before Friday the 19th of February so that they will be made available on Friday
- A fundraising dinner will be held on the 26th of February at the Dar Al-Arqum Islamic center to raise money for the Islamic school. The cost will be \$7 per person or \$25 for a family or a group of no more than five people. Tickets will be sold after Friday prayer on February 18th and February 25th. They will also be sold after Isha prayer from February 18th to February 25th. All food will be provided by the Women's committee
- A schedule of upcoming events up until the start of the Islamic school is shown below:
 - Friday February 18th: Registration begins
 - Sunday February 20th: Educational Committee meeting
 - Friday February 25th: Order books for Islamic School
 - Saturday February 26th: Fundraising dinner
 - Sunday February 27th: Teacher in service. Teachers meet, discuss curriculum and prepare for the start of the school
 - Friday March 4th: Registration and tuition fees due
 - Sunday March 6th: First day of the Islamic school. This will be an orientation day and students will be divided into their respective levels

Next Meeting:

- Sunday February 20th after Duhr prayer

Items to be discussed at next meeting:

- Budget (materials, supplies, books...)
- Teachers
- Fundraising
- The start of the Islamic school